



SAON Board meeting 10th March 2021
16-17:30 CEDT / 10-11:30 am EDT / 15-16:30 UTC
Teleconference
Minutes

1. Introductions and adoption of agenda

Sandy Starkweather (Chair) welcomed the participants, wishing all participants a Happy New Year. The agenda was adopted (Appendix 1). The list of participants is found in Appendix 2 and the list of documents is found in Appendix 3.

2. Committees

2a ADC

Jan Rene Larsen (SAON Secretariat) reported that the ADC continues to arrange the series of *Polar to Global Online Interoperability and Data Sharing Workshop/Hackathons*. The next would be held in April. One of the tasks is about data policies. The planning for the fourth Polar Data Forum is ongoing.

2.b CON

Lisa Loseto (CON chair) summarised recommendations from the CON governance workshop. Four of these had been highlighted:

- The value and relevancy of the national observation inventories needs to be reinforced with SAON Board members; in addition, the ASM3 Ministerial Statement could present an opportunity.
- Strong National SAON Committees are needed as the foundation for the SAON CON, as well as for the SAON ADC. This requirement should be brought forward to the two oversight bodies of SAON, namely the Arctic Council and IASC.
- The upcoming Arctic Science Ministerial 3 meeting represents an opportunity to develop and deliver key messages into the Joint Statement that is released by the Ministers. The Joint Statement could be used to restate the need for strong National SAON Committees, if this was deemed a priority.
- The leadership of the CON should consider having a Chair, a Vice-Chair and a Past-Chair positions. The Vice-Chair would serve in a support capacity to the Chair and move forward to the Chair position at the end of their term. The Past-Chair position would serve as an advisor to the Chair passing along guidance based on their previous Chair experiences.

Follow-up actions to these were proposed in document 09 and were discussed. On the last recommendation on leadership, Lisa Loseto (CON Chair) explained that CON had had discussions about replacing her position and noted that at earlier stages, there had been a co-chair for CON. It had been decided to formulate a posting that covers both the chair and the co-chair, and there had been a discussion on where to share it. If it was shared internally, that would allow Board and existing CON members to nominate themselves or identify candidates.

In the formulated posting, it was agreed also to solicit interest from permanent participants, since it might be an opportunity to enhance the partnership and engagement with Indigenous participants. In the posting, emphasis was put on the need for motivated individuals, the amount of work was described, and it was explained that this could be an opportunity for early career scientists, who might be interested in networking across international groups.

In the discussion, Heikki Lihavainen (SIOS) expressed concern about the clarity of the text when it comes to what it actually is the announcement should reflect: Chair, vice-chair or co-chairs.

Sandy Starkweather proposed that the announcement should be released at the same time internally and externally.

Eva Kruemmel (ICC) asked if there had been considerations about making the positions salaried position?

Jan Rene Larsen (SAON Secretariat) responded that the SAON budget does not have room for salaries, but that support to travel to and participate in the Arctic Observing Summit and ASSW would be part of the offer. He noted that the principles for the position should also apply to the ADC.

Larry Hinzman (IASC) noted that when you are employed in certain positions, then you cannot receive a salary and that the payment should be called a honorarium. He noted that a committee chairmanship still is major effort, and that the candidate should be somebody inspired to do the job.

Eva Kruemmel proposed that this was something that could be a topic in the context of the governance discussions.

Sandy Starkweather recommended that it would be useful for SAON to have a compensation policy to guide the work within SAON and that the concept of an honoraria is more relevant than salary.

Jan Rene Larsen noted that if there is a situation where there are several nominations, then there would be a need for a panel to review applications and to agree on the right candidate.

3. SAON Governance review

The next workshop to be held would be on national SAON organisations/structures, and Helen Joseph (HCJ Consulting) had prepared a draft agenda that was discussed. The agenda and proposed list of invitees were agreed. Mikko Strahlendorff (vice-Chair) had offered to be the champion for the workshop.

In contrast to earlier workshops, it was less obvious what the outcomes workshop would be. Should for instances guidelines, mandates, terms of reference, or similar be developed for the organisations? Or should there be focus on on defining 2 or 3 practical tasks?

Eva Kruemmel added the importance of inclusion of indigenous representatives in the national SAON organisations/structures.

Doug Cripe (GEO) explained that GEO has an 'Indigenous Alliance' that could be engaged.

4. Arctic Science Ministerial

Hiroyuki Enomoto (Japan) explained that the joint statement from the Ministerial is under approval. ASM3 will be a hybrid conference with physical presence as well as remote attendance. The four known themes will be covered with two themes per day over the two days of the Ministerial.

5. Arctic Observing Summit 2022

Gerlis Fugmann (IASC) reported that the local organizing committee for ASSW 2022 has met a couple times and are getting the basic logistical things in place. The ASSW web site will be launched in early April. Jan Rene Larsen added that for AOS itself, a small initiating group had been established and has met a couple of times.

6. SAON presence at

Jan Rene Larsen went through the list of announced events

7. Any Other Business

7a. SAON 10 years

Jan Rene Larsen explained that the Arctic Council, Nuuk Declaration from May 2011 was the place where the Arctic Council decided that SAON should be established. As part of the Arctic Council Ministerial, an issue of the magazine 'Pathways' will be published and there will be an article on SAON.

7b. Developing an antiracism statement / code of conduct

Sandy Starkweather proposed that a small group of Board members should convene under this topic. She noted that there is not necessarily great diversity and representation in SAON activities and believed that it would be valuable for SAON to consider own structures that might unintentionally reinforce that. She had noted that in US national organizations, Indigenous people who are considering whether to engage in these, pay attention to what is in place, in terms of making participants equitable.

7c. SAON/ROADS brochure

The original intention was to present this as a physical brochure at the ASM3. Since this would no longer be a physical event, the decision was to prepare this for another relevant event.

7d. Requests to SAON for Letters of Support

It was agreed that the Secretariat should formulate a proposal on this. A draft is under development in IASC and should serve as inspiration.

Appendix 1. Agenda

SAON Board meeting 10th March 2021
16-17:30 CEDT / 10-11:30 am EDT / 15-16:30 UTC
Teleconference

1. Introductions and adoption of agenda. Review of actions from Board meeting 17th February (5 min)
[Please note that the session will be recorded. The recording will not be shared, but only used for the preparation of minutes. Sandy Starkweather]
2. Committees (20 min)
 - a. ADC [Peter Pulsifer]
 - b. CON [Lisa Loseto]
[Follow up actions from the CON governance review workshop are proposed for Board's review and discussion. One action is on the chairmanship of CON. A draft announcement has been provided. The Board is invited to review the text and give advice on where it should be announced internally/externally]
3. SAON Governance review (10 min)
[The next workshops will be on National SAON Organisations. The Board is asked for advice on agenda and participants. Helen Joseph]
4. Third Arctic Science Ministerial (ASM3) [Tetsuo Sueyoshi] (10 min)
5. Arctic Observing Summit 2022 (10 min)
 - a. Initiating process, including appointment of co-chairs
6. SAON presence at (10 min)
 - a. ASM3 webinars
 - b. UN Decade of Ocean Science for Sustainable Development 2021-2030 (UNDOS): Arctic Regional Process. 16-17 March 2021: Online consultation on draft action plan
 - c. ASSW 2021 20-26 March
 - d. Arctic Circle Japan Forum. 7-10 May 2020, Tokyo, Japan
<http://www.arcticcircle.org/forums/japan>
 - e. 3rd Arctic Science Ministerial. 8-9 May 2021, Tokyo, Japan <https://asm3.org/>
 - f. Arctic Meteorological Summit 2021. 19th May 2021
 - g. International Congress of Arctic Social Sciences (ICASS X): 15-19 June 2021, Arkhangelsk, Russia. <https://icass.uni.edu/>
 - h. Arctic Circle 2021 Assembly. 14-17 October 2020 <http://www.arcticcircle.org/>
 - i. Svalbard Science Conference 2021
 - j. Arctic Circle Berlin Forum (*postponed*)
<http://www.arcticcircle.org/forums/berlin/announcement>
7. Any other business (10 min)
 - a. SAON 10 years
 - b. Developing an anti-racism statement / code of conduct
 - c. ROADS brochure
 - d. Requests to SAON for Letters of Support
8. Next telephone conferences:

- a. The governance workshop is 14th April 16-19 CEDT / 10am-1pm EDT / 14-17 UTC
- b. Next regular Board meeting is 12th May 16-17:30 CEDT / 10-11:30 am EDT / 15-16:30 UTC

Appendix 2. List of participants

Affiliation	Name	Institution and address	Phone	e-mail
Countries				
Chair	Sandy Starkweather	NOAA Climate Program Office US Arctic Observing Network (US AON) Boulder, CO	+1 303.497.5247	sandy.starkweather@noaa.gov
Vice-Chair	Mikko Strahlendorff	Finnish Meteorological Institute P.O. Box 503 FI-00101 Helsinki Finland		Mikko.Strahlendorff@pc.fmi.fi
CON Chair	Lisa Loseto	Freshwater Institute 501 University Cres. Winnipeg, Manitoba R3T 2N6		Lisa.Loseto@dfo-mpo.gc.ca
France	Marie-Noelle Houssais	Laboratory of Oceanography and Climate Experiments and numerical approaches Joint Research Unit 7159 CNRS / IRD / Sorbonne University / MNHN Pierre Simon Laplace Institute Pierre and Maris Curie Campus Box 100 - 4, place Jussieu 75252 PARIS Cedex 05		mnh@locean-ipsl.upmc.fr
Germany	Nicole Biebow	Alfred Wegener Institute Am Handelshafen 12 GE-27570 Bermerhaven	+49 471 4831 1011	info@eu-polarnet.eu

Japan	Hiroyuki Enomoto	National Institute of Polar Research (NIPR) Arctic Environmental Research Center (AERC) 10-3 Midori-cho Tachikawa-shi Tokyo, 190-8518	+81 42 512 0644	enomoto.hiroyuki@nipr.ac.jp
USA	Cathy Coon	Bureau of Ocean Energy Management U.S. Department of the Interior 3801 Centerpoint Drive, Suite 500 Anchorage Alaska 99503-5823	+1 907 334 5245	catherine.coon@boem.gov
USA	Roberto Delgado	The National Science Foundation 2415 Eisenhower Avenue Alexandria, Virginia 22314	+1 703-292-2397	robdelga@nsf.gov
Organisations				
AMAP (SAON Secretariat)	Jan René Larsen	Arctic Monitoring and Assessment Programme Secretariat Visiting: Hjalmar Johansens gate 14, 9007 Tromsø Postal: The Fram Centre, Box 6606 Langnes, 9296 Tromsø	+45 23 61 81 77	jan.rene.larsen@amap.no
European Commission	Ana-Maria Stan	European Commission		Ana-Maria.STAN@ec.europa.eu
Group on Earth Observations (GEO)	Douglas Cripe	GEO Secretariat	+41 22 730 8368	dcripe@geosec.org
HCJ Consulting	Helen Joseph	HCJ Consulting 21241 Seventeenth Road Dalkeith, Ontario		helen@hcjconsulting.ca
IASC	Larry D. Hinzman	IASC University of Alaska, Fairbanks P.O. Box 756 660 Fairbanks, AK 99775 6660	+1 907 474 6000 +1 907 460 0552 (Cell)	ldhinzman@alaska.edu

IASC	Gerlis Fugmann	IASC Secretariat Borgir, Norðurlóð 600 Akureyri Iceland	+354 515 5824	gerlis.fugmann@iasc.info
ICC	Eva Kruemmel	Inuit Circumpolar Council (ICC) Suite 1001 75 Albert Street Ottawa, Ontario K1P 5E7 Canada	+1 613 563 26 42	ekruemmel@scientissime.com
ISAC/AINA	Marybeth Murray	ISAC/AINA Univeristy of Calgary 2500 University Drive NW, ES-1040 Calgary, AB T2N 1N4	+1 403 220 7515	murraym@ucalgary.ca
SIOS	Heikki Lihavainen	Svalbard Integrated Arctic Earth Observing System SIOS Knowledge Centre, P.O.Box 156, N-9171 Longyearbyen		director@sios-svalbard.org

More details about the participants can be found here: <https://www.arcticobserving.org/governance/board/board-members>

Appendix 3. List of documents

Agenda item	Document no	Document Title	Document author
0	10	Draft agenda version 5h March	Executive
0	12	GoToMeeting dial-in	Secretariat
0		SAON Board meeting 17th February 2021. Draft minutes version 10th March	Secretariat
2a	(external link)	Polar to Global Online Interoperability and Data Sharing Workshop/Hackathon 8th April	
2b	09	Follow up actions from the CON governance review workshop. Proposal for Board's review and discussion	
	11	CON co-chair announcement, draft version 5th March 2021	
3	05	SAON Governance Review Workshop #3 - National Committees. Draft agenda version 2nd March 2021	
	(external link)	The report from the external review of SAON from 2016 (Finding #5 on national SAON Structures)	
	(link to earlier Board meeting document)	Governance review plans Version 10th June 2020	
4	07	ASM3 5th Briefing Meeting - Presentation	
	08	ASM3 5th Briefing Meeting - Questions and Answers from the Meeting	
6	(external link)	ASM3 webinars (8 seminars, including 17th March)	
	02	UN Decade of Ocean Science for Sustainable Development 2021-2030 (UNDOS): Arctic Regional Process	
	(external link)	ASSW 2021 20-26 March 2020	
	(external link)	Arctic Circle Japan Forum. 7-10 May 2020, Tokyo, Japan	
	(external link)	3rd Arctic Science Ministerial 8-9 May 2021	
	(external link)	International Congress of Arctic Social Sciences (ICASS X) June 15-19, 2021	
	(external link)	Arctic Circle Assembly in Reykjavík, Iceland, October 14-17, 2021	
	(external link)	Svalbard Science Conference, 2-3 November 2021	
	(external link)	Arctic Circle Berlin Forum (postponed)	
7a	13	Article on SAON in Arctic Council magazine 'Pathways'	

Meeting documents are available here: <https://www.arcticobserving.org/governance/board/board-meetings/12-board-meetings/438-10th-march-2021-meeting-documents-for-board-meeting-teleconference>