

Meeting of the SAON Executive Committee (EC)	
When	5 February 2016, 17:00-18:15 (GMT+1)
Venue	Teleconference
Participants	Christine Daae Olseng (CDO), Eva Kruemmel (EK), Jan René Larsen (JRL), Jeremy Mathis (JM), Larry Hinzman (LH), Lars-Otto Reiersen (LOR), Lisa Loseto (LL), Peter Pulsifer (PP)
Apologies	Volker Rachold
Minutes	JRL

Agenda:

- 1) External review - status
- 2) Board meeting in Fairbanks
- 3) Arctic Observing Summit (AOS)

Meeting notes:

Ad 1) External review - status

Three candidates have been confirmed, but the chair has not been nominated.

JRL will contact these candidates:

- Networks: AOOS (Molly McMannon) / SOOS
- Chair Mostapha Mochrane / Helen Joseph
- NGOs: WWF?

Ad 2) Board meeting in Fairbanks

The enclosed draft agenda was drafted.

Ad 3) Arctic Observing Summit (AOS)

LH provided an update.



SAON Board meeting 16-17th March 2016
Alaska, Fairbanks

Draft agenda

- 1) Welcome and adoption of agenda
[CDO and LH]
- 2) Follow up on actions
[JRL: Including SAON presence at different venues]
- 3) Report from the Committees:
 - a. Arctic Data Committee (ADC)
[PP: 1) New Terms of Reference, 2) Memorandum of cooperation with SCADM and SOOS]
 - b. Committee on Observations and Networks (CON)
[LL: 1) Inventory work plan, 2) Community Based Observing (CBO)]
[Address link between Committees]
- 4) Communication and outreach
[CDO, VR, JRL]
- 5) SAON Review
[CDO]
- 6) SAON and GEO/GEOSS
[JRL to arrange a talk with Mikko Strahlendorf. JRL to invite Barbara Ryan and Mathew Druckenmiller]
- 7) EU/Horison 2020 initiatives: EU-PolarNet and Arctic-UNION
[Presentation by Nicole Biebow and JRL]
- 8) SAON Terms of Reference and Implementation plan
[Discussion of revision of these, including national involvement]
- 9) Arctic Observing Summit (AOS)
[LH: Contribution to the final statement]
- 10) Any Other Business

Tentative list of documents

Agenda item	Subject	By	When
1	Draft agenda	JRL	Asap
1	List of participants	JRL	Asap
3	New ADC ToRs	PP	Asap
3	ADC: Memorandum of cooperation with SCADM	PP	Asap
3	ADC: Memorandum of cooperation with SOOS	PP	Asap
3	CON: Inventory work plan	CON	Ready

3	Community Based Observing (CBO)	PP	Asap
4	Communication strategy: Bullets	CDO, JRL	Asap
5	External Review Plan	Executive	Ready
6	AOS/SAON document by Mathew Druckenmiller	JRL	Asap
6	AOS/SAON document by Yubao	JRL	Asap
6	Discussion paper on GEO/GEOSS	JRL / Mikko Strahlendorf	Asap
8	SAON Terms of Reference and Implementation	JRL	Asap
8	Discussion points on the above	JRL, EK	Asap