



Meeting of the SAON Executive Committee (EC)	
When	6th January 2017, 16-17 CET / 10-11 AM EST
Venue	Teleconference
Participants	Christine Daae Olseng (CDO), Jan Rene Larsen (JRL), Larry Hinzman (LH), Lars-Otto Reiersen (LOR), Peter Pulsifer (PP)
Apologies	Lisa Loseto (LL)
Meeting notes	JRL

Agenda:

1. Board meeting in Washington
2. For the STPI meeting, there is a slot for 15 min for opening remarks for SAON
3. Abstract for ASSW?
4. AOB

Minutes:

Ad 1. Board meeting in Washington

The focus of the meeting will be on the strategic plan/framework for SAON and to agree if the SAON goals and mission should be revised. The meeting will discuss how the goals can be more measurable. After such a discussion, it would be easier to continue the discussion in the Executive and to have a strategic plan ready in April. The meeting will go through the recommendations from the external review committee and formulate a 5-year strategic plan with a funding and communication plan as separate documents.

In order to discuss funding, input is needed from ADC and CON on what their funding needs are. The countries need to know how much is needed.

CDO will draft a timeline for the finalization of the strategic plan. It will involve several rounds of discussion before approval at the April meeting. There will be work with the AC Secretariat on the communication plan.

The new IASC Secretary Allen Pope will be in Washington in the coming week. IASC is interested in having input into SAON. The IASC Secretariat could be asked to do SAON outreach.

- ✓ Action (LH): Arrange a dinner with Allen Pope

Ad 2. SAON opening remarks for the STPI workshop

CDO will do the opening remarks. It should mention that SAON was identified at the Arctic Science Ministerial as having a role in coordinating Arctic observing. The workshop will identify objectives for Arctic observing. It will be SAON's role to review the outcome and implement the outcome.

Ad 3. Abstract for ASSW

- ✓ Action (JRL) Send the abstract for the AMAP Science Conference to ASSW.

Ad 4. AOB

INTAROS is a Horizon2020 funded project, which is also meant to support SAON. PP will attend the kick-off meeting in Bergen, Norway, in January. SAON will consider nominating PP to be a member of the Science Board. PP is asked to try to sort out, if/how CON can contribute. INTAROS will also engage in inventory work. In general, PP should highlight the variety of SAON's work.

- ✓ Action (JRL): Send slides about CON and EU-PolarNet to PP

LH said that it was important to know that INTAROS is a contribution to SAON, as an example of something can be accomplished without funding. The US SAON office is a similar contribution. He believed that a way forward for SAON could be to try to bring other similar initiatives into SAON, so that SAON could move into a more coordinating/facilitating role.

Christine mentioned that SAON involvement in GEO could also release resources.

- ✓ Action (JRL): Invite Barbara Ryan to meet the Executive Committee