

Meeting of the SAON Executive Committee (EC)	
When	18th October 2016, 17-18 CET / 11-12 AM EST
Venue	Teleconference
Participants	Christine Daae Olseng (CDO), Eva Kruemmel (EK), Hannele Savela (HS), Jan Rene Larsen (JRL), Jeremy Mathis (JM), Larry Hinzman (LH), Lisa Loseto (LL), Mikko Strahlendorff (MS), Peter Pulsifer (PP)
Apologies	Lars-Otto Reiersen, Volker Rachold
Meeting notes	JRL

Agenda:

1. SAON statement for GEO-XIII
2. SAON Strategic Plan
3. Arctic Science Ministerial Meeting (follow-up)
4. Arctic Circle (follow-up)
5. Next physical SAON Board Meeting
6. US SAON Office
7. Arctic Framework
8. Any other business

Minutes:

Ad 1. SAON statement for GEO-XIII

JRL had prepared a draft statement. The draft was discussed and revised. It is not clear, if the statement will be orally presented or electronically.

There was a discussion about the nature of the relationship between SAON and GEO, including the formulation 'SAON serves as the Arctic Extension / Liaison for GEOSS/GEO'. MS briefly explained about some of the other GEO Participating Organisations: AfriGEOSS, AmeriGEOSS.

- ✓ Action: JRL to revise the draft and clarify the presentation circumstances
- ✓ Action: All to provide comments by 19OCT2016
- ✓ Action: JRL to send the final statement to the SAON Board
- ✓ Action: JRL to arrange telephone conference between EC and Barbara Ryan on formalising the relationship between SAON and GEO.
- ✓ Action: HS and MS to provide a brief report to the Board on GEO-XIII

Ad 2. SAON Strategic Plan

CDO asked for input on short-term deliverables for the plan.

There was a discussion about the relationship between funding and a business plan. The latter could be forwarded to the countries. EK proposed that a business plan should make a distinction between operational needs and projects.

LH proposed that SAON should ask the countries to contribute, also by establishing national SAON offices. These should have their own national priorities, and could be something the countries are more interested in.

It will be proposed that the national committees will be responsible for organizing inventory work.

PP noted that the ADC workshop in Frascati will contain strategic planning.

Ad 3. Arctic Science Ministerial Meeting (WHASM)

JM reported that SAON was an important deliverable to the meeting and SAON was probably the most discussed topic. This puts a pressure on SAON to deliver. JM could also inform that there will be a US follow up meeting on 28th October and that he and Martin Jeffries will organise an international follow up meeting.

LH responded that SAON could not have asked for anything better, but that it gives SAON a huge responsibility.

JM explained that Community Based Observing (CBO) will be coordinated with SAON.

✓ Action: LL to contact Lilian Alessa on CBO

Ad 4. Arctic Circle

GEO had arranged a session on data/observations. The engagement had been good, and SAON got good visibility. There was lot of interest in the AC document on scientific cooperation.

Ad 5. Next physical SAON Board Meeting

It was noted that, according to the Doodle, the most popular dates for a Board meeting would be during ASSW in 2017.

For the Board members attending the Arctic Framework Workshop in Washington in January, it was agreed to seek to arrange a meeting immediately after the workshop. For other members, remote attendance should be arranged

✓ Action: JRL to add the day after the workshop to the Doodle.

Ad 6. US SAON Office

LH reported that 5-6 committee members have been identified, including Sandy Starkweather and Jeff Key.

✓ Action: JM to circulate the ToRs for the US SAON Committee.

Ad 7. Arctic Framework

A Doodle for the first meeting of the Organising Committee had been circulated.

LH expressed the expectation that the outcome should be of relevance for CON.

Ad 8. Any other business

LH reported from the SAO meeting that David Balton had asked LH to focus on the external review. The presentation was well received. There had been a comment that Norway is providing all financial support to SAON.

LH had also attended the meeting of the IASC ExCom. The talk about SAON had in this context been about data needs.