

Meeting of the SAON Executive Committee (EC)	
When	23rd September 2016, 17-18 CET / 11-12 AM EST
Venue	Teleconference
Meeting notes	Jan Rene Larsen (JRL)

### Agenda:

1. The presentation for the SAO meeting in Portland 2016
2. The presentation for the Arctic Circle meeting
3. White House Arctic Science Ministerial (WHASM) 2016
4. Arctic Framework Concept
5. Follow up from the Board meeting 2nd September
6. ADC, including Frascati workshop
7. CON, including inventory work
8. AOB

### Minutes:

#### Ad 1. The presentation for the SAO meeting in Portland 2016

JRL had prepared a draft for the meeting. The meeting gave advice on revisions, including:

- Adding outcomes from the WHASM 2016
- Shorten the sections on the External Review, including removing the recommendations. Just add what SAON will do in order to address these
- Add that the Board will work on a strategic plan for SAON
- Add information about national committees and communication & outreach
- Add a graph on the history of SAON, including its parents, Arctic Council and IASC

✓ Action: JRL to revise the draft presentation and investigate how much time is allocated to the presentation.

#### Ad 2. The presentation for the Arctic Circle meeting

The presentation should contain maps showing the disparate, uneven observational effort.

- ✓ Action: JRL to revise the draft presentation.
- ✓ Action: JRL to send the SAON brochure to the Icelandic Board member, Thorsteinn Gunnarsson.

### Ad 3. White House Arctic Science Ministerial (WHASM) 2016

Larry Hinzman will attend side events and ask the US delegation to bring the SAON brochure to the Ministerial Meeting

### Ad 4. Arctic Framework Concept

The SAON chairmanship had been contacted by Steven Lev from the US Science and Technology Policy Institute (ISTP). The US White House Office of Science and Technology Policy (OSTP) has tasked the STPI with facilitating an international effort to identify common objectives that rely on earth observing data to deliver societal benefit in the Arctic.

The ISTP wants to organise a workshop in January 2017, and the SAON chairmanship had nominated candidates for the workshop organising committee (WOC). The list of candidates was updated and should be forwarded ISTP

✓ Action: JRL to send the updated list of nominees to ISTP.

### Ad 5. Follow up from the Board meeting 2nd September

The recommendations from the External Review should be followed up through a physical Board meeting as soon as possible

✓ Action: JRL to circulate Doodle among Board members to find the best next time slot for a physical meeting. Options are either Arctic Frontiers in Tromsø, Norway, January 2017 or ASSW in Prague, Czech Republic, March/April 2017.

✓ Action: Christine Daae Olseng to draft a proposal for a strategic plan for SAON.

### Ad 6. ADC, including Frascati, Italy workshop

The planning of the workshop is progressing well, and there will be good attendance. A survey has been organised that is meant to shape the workshop. There will be report for the mid to higher level, and it is meant to be available in the first quarter of 2017, before the ASSW. There will be an EU-PolarNet workshop on 7<sup>th</sup> November in the same context.

### Ad 7. CON, including inventory work

A status on the inventory work was given.

The meeting agreed that both committee are doing good work, but that a funding/support structure is needed. Larry Hinzman said that this should be part of the SAON strategic plan and that the national committees are important in this context. The two SAON Committees should give input to the overall strategic plan for SAON.

✓ Action: ADC and CON to formulate expectations to the SAON overall strategic plan. A few bullets are needed, including numbers on funding needs.

### Ad 8. AOB

Mikko Strahlendorf and Hannele Savela will be asked to represent SAON during GEO-XIII

✓ Action: Christine Daae Olseng and JRL to contact Barbara Ryan from GEO and discuss a statement from SAON to GEO-XIII.